



 *Altimeter Cabin*  
AND MOUNTAIN PAVILION



# Altimeter Cabin and Event Venue Rental Agreement



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## RENTAL PACKAGE INCLUDES

- Altimeter Cabin for overnight accommodations
- Paradise Dance Floor
- Mountain Pavilion
- Four Naturally Landscaped Tent Campsites
- Cedar Bath House
- Vintage Trailer Lounge
- Terrace BBQ Area
- On-Site Parking for a maximum of 10 Vehicles
- RV Space Near Altimeter Cabin

## ALCOHOL

Alcoholic beverages must be served by a designated person(s) responsible for managing consumption.

## CLEAN UP

Guests are responsible for disposing of trash in designated receptacles. At the conclusion of your event you are responsible to clean, remove decorations and personal belongings which includes boxes and containers used to transport items to our facility. All items and trash are to be removed from the pavilion, grounds, bathrooms, outbuildings, common areas including campsites, and Altimeter Cabin. Pets must be leashed at all times and cleaned up after immediately.

- If needed as determined by the owner, the cost of excessive cleanup, including the campfire pit/areas will be charged to your credit at the rate of \$35/hour. This does not include trash removal from your event. Altimeter Cabin and Event Venue will charge a flat fee of \$200 to remove bagged trash if you choose to leave it behind. This fee will be charged to your deposit credit card.
- The Cabin and the Venue grounds must be clean and vacated by 11am the day following your event or you will be charged for an additional day.

## CONDUCT

Altimeter Cabin & Event Venue reserves the right to have unruly guests removed from the premises. All children, 18 years & younger, must be in the supervision of adults at all times. No children are allowed on the property without a supervising adult. No persons are allowed in the hot tub unless permission by the owner has been granted. Altimeter Cabin & Event Venue has the right to end an event if the event is out of control.

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## DECORATIONS

The pavilion has lights on the timber rafters and there are additional accent lights on the dance floor and throughout the grounds. Please respect and help us preserve Altimeter Cabin & Event Venue structures and grounds. Do not nail or staple to the timber-frame pavilion, table, arbors, or any other building, structure or tree without express written permission from the venue. If permission is granted for nails or staples the client must remove the decorations, nails, tacks, staples, etc. used to hang the decorations once the event is over. Please provide a decoration plan, in writing, prior to the event to determine materials and tools best to use.

*Rice, confetti, glitter, mylar balloons or faux flower petals are not allowed! Any use of these materials will cause the forfeiture of your damage deposit.*

## GUEST LIST

The entire venue is private property. A comprehensive guest list with names, vehicle license plate numbers and approximate age must be submitted prior to your event. In a mountain environment this is a prudent measure to ensure your guests are accounted for in the event of an emergency. This list will also assist with security. Personal information will not be used unless an urgent or medical necessity occurs. Additional guests not specified on your list are not allowed without management approval.

## INSURANCE

You assume responsibilities for all liability. Guest/s MUST OBTAIN a \$2 million Event Liability Insurance coverage through personal insurance provider or Great Northern Insurance, Puyallup, Washington. Contact information for Great Northern; Tara Iraheta, c. 253.632.9605. Email. [tdi@risksureadvisors.com](mailto:tdi@risksureadvisors.com) .

All events require listing "Andrea Brannon, DBA Altimeter Cabin and Event Center, LLC" as "Additional Insured" This protects You, Andrea Brannon, the venue and your guests.

- Proof of liability insurance is required 60 days prior to your event.

## LIABILITY

Altimeter Cabin and Event Venue, and its Property Owners (principals shall not be held liable nor otherwise responsible in any way for the Guests`/Cardholders` and cardholder's guest personal body, bodily harm and property that is damaged, lost or stolen, injured, maimed or death. Upon endorsing this Agreement, Guest(s)/Cardholders and/or their invitees agree to forever hold harmless and indemnify Altimeter Cabin and Event Venue, and it's Property Owners (principals) from any such liability/responsibility.

## LOST AND FOUND

Personal property found at Altimeter Cabin and Event Venue, will be returned upon request of the Guest/Cardholder within a 30-day period after the event.

- Personal property left behind by Guest(s)/Cardholder(s) will be charged with a Handling Fee of \$35, plus all applicable shipping costs. Altimeter Cabin and

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Event Venue can, at its option, hold property on behalf of the Guest(s)/invitee(s) for a period of up to 30 days, after which time all such property will be discarded or donated to local charity.

## MUSIC AND ENTERTAINMENT

Use of amplified sound systems must end by 10:00 PM. Acoustic music may be permitted up until 1:00 AM with prior approval of the venue.

## PAYMENT

Full payment is required at the time of booking to secure your date. This is non-refundable and non-negotiable.

- One Full Venue Day And Two Night Cabin Rental Includes the Mountain Pavilion, Altimeter Cabin & As Previously Described Grounds: \$2860 plus tax.
- Check in the cabin the day prior to your event is at 4pm.
- Check out the day following your event is at 11 AM unless other arrangements have been agreed upon. Adding additional time to your event will change the cost. Please discuss any requests for additional time in advance with the venue to ensure availability.
- *If the event is cancelled there will be no refund of any kind. We understand there are extenuating circumstances in life. It is up to the discretion of the owner of Altimeter Cabin & Event Venue to make the decision on refunds and/or rescheduling. In the event of a natural disaster or man made disaster Altimeter Cabin and Event Venue is not liable for refunding monies. Every effort will be made to accommodate guest requests.*

**Payment in full is required along with a signed copy of this agreement.**

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ 3-digit Security Code: \_\_\_\_\_

Billing Address \_\_\_\_\_ and  
Zip \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_

You must provide a photocopy of the cardholder's driver's license. This may be texted or emailed.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

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# Altimeter Cabin and Event Venue Rental Agreement

## PRIVACY POLICY

Altimeter Cabin and Event Venue will not sell or share your personal information with any third party unless legally required to do so.

## PROMOTIONAL APPROVAL

- Yes, Altimeter Cabin and Event Venue has my permission to use pictures taken during my event in marketing materials or websites.
- No, Altimeter Cabin and Event Venue does not have permission to use pictures from my event.

## SECURITY/DAMAGE DEPOSIT

A valid credit card and copy of the cardholders driver's license must be presented on the day of your event. In lue of a damage deposit, the credit card will be held on file. It will not be charged unless there are damages to the property or clean-up was not completed to the satisfaction of the venue owner. There will be a card inquiry to confirm the card is valid. If there is no damage or clean up left to the property owner, and the Altimeter Cabin and Event Venue property is left in the same condition as it was prior to the event, you will not be charged.

- 1.) Guest(s)/Cardholder(s) is/are individually and severally liable and otherwise fully responsible for any and ALL Guest/Cardholder/Invitee caused damages incurred to the Altimeter Cabin and Event Venue including, but not limited to all adjacent structures and premises, throughout the entire duration of their stay of occupancy. This includes, but is not limited to intentional and /or unintentional removal of Property Owners` (principal`s) personal property (belongings), willful and/or accidental damage to structure(s) and premises including, but not expressly limited to any and all fixtures, appliances and furnishings. Guests`/Cardholders` credit card(s) shall be charged at full cost of repair and/or current replacement, including labor and materials, removal and disposal, plus taxes and surcharges, as applicable.
- 2.) All Guests/Cardholders are expected to examine the Altimeter Cabin and Event Venue structures and premises to the best of their reasonable ability UPON ARRIVAL and immediately report any and all damage(s) observed to Altimeter Cabin and Event Venue. A DEPARTURE walk through will the Guest(s)/Cardholder(s) will be required. In the event of damages reported upon Guest departure, and/or unreported damage(s), the Guest(s)/Cardholder(s) shall be charged at full cost of repair and materials, removal and disposal, plus taxes and surcharges as applicable.
- 3.) Any major repairs or replacement will be given out for a repair bid and you will be provided an itemized list of costs in the event there are damages.

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## Altimeter Cabin and Event Venue Rental Agreement

### SMOKING

Smoking is not permitted in buildings or on the premises. Guests must smoke inside their vehicles, off-site, or a prearranged designated smoking area agreed upon prior to the event. You must work with Altimeter Cabin and Event Venue if an exception is needed.

*Any clean up related to smoking on premises will be additional to the damage deposit at a minimum of \$200.*

Event Name	
ARRIVAL Day & Date	
DEPARTURE	
# OF DAYS	
# OF NIGHTS	
# OF GUESTS	(Not to exceed 45 persons)
# OF VEHICLES	(Not to exceed 10 vehicles at any given time)
DECORATION PLAN	
CATERER	
NOTES	Please describe your event flow. What time you estimate set-up, ceremony, reception, departure time.

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# Altimeter Cabin and Event Venue Rental Agreement

## Client Contact Information

Name of Primary Contact & Title	
ADDRESS	
PHONE	
EMAIL	

Name of Secondary Contact & Title	
ADDRESS	
PHONE	
EMAIL	

## ACCEPTANCE OF TERMS

I have read and agree to this full contract. By signing below, I agree to the terms of this contract in full, holding harmless Andrea L. Brannon, Altimeter Cabin and Event Venue, LLC.

*If the event is cancelled there will be no refund of any kind.*

This agreement is made effective as of \_\_\_\_\_ by and between Altimeter Cabin and Event Venue, Andrea L. Brannon and

X  
\_\_\_\_\_  
Name  
Title & Date

X  
\_\_\_\_\_  
Name  
Title & Date

## TERMS

The terms `Property Owner` and `Principal` all refer to the person(s) or entity that holds an interest of ownership in the Altimeter Cabin And Event Venue Property refers to the specific structure(s) and premises incorporated into the Altimeter Cabin And Event Venue, rental program that is rented to the Guest(s)/Cardholder(s), including, but not expressly limited to all furnishing, appliances, and accompaniments.

## DEFINITIONS

The terms Guest', Guest(s)', and Guests` all refer to the specific Cardholder whose credit card(s) was/were utilized to secure reservations for the Altimeter Cabin And Event  
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## **Altimeter Cabin and Event Venue Rental Agreement**

Venue Property(ies) from Altimeter Cabin And Event Venue As such, the Guest(s)/Cardholder(s) (as defined above) is/are individually and severally liable and otherwise directly responsible for the actions of all members of their party including, but not limited to, family members, associates, and invitees. All costs of accommodation including, but not limited to, loss, damage, and/or fines are considered to be the full and complete responsibility of the Guest(s)/Cardholder(s), regardless of whether or not the Guest(s)/Cardholder(s) was/were actually present at such time as the loss, damage, and/or fine(s) actually occurred.

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